

# BROOKLAND PARISH COUNCIL

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## MINUTES 60

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 17 March 2008 at 7.15 pm

**PRESENT:** Mr, C Hill (Chair), Mrs M Akers, and Mrs C Coleman

**PARISH CLERK:** Mrs J Batt

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence has been received from Mr D Rhys-Jones due to work commitments.

Councillors unanimously agreed to approve Mr Rhys-Jones' absence.

**2. DECLARATIONS OF INTEREST**

Councillors Akers, Coleman and Hill all declared an interest in the Planning Application for the Play Area.

Councillor Hill declared an interest in the agenda item relating to charges for the cemetery as he worked with Mrs Hews on revising the charges.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ELECTION OF VICE CHAIRMAN**

Mr Hill proposed Mr Coleman. Seconded by Mrs Akers. Mrs Coleman agreed to take on the position of Vice Chairman. Unanimous

**4. ACCEPTANCE OF MINUTES**

Minutes 59 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman

Seconded Mrs Akers

**5. MATTERS ARISING**

The Clerk contacted the Probation Service regarding Litter Picking. They will come to the Village but we need to ensure that we ask them to work in an area where one supervisor can easily watch the team. It was agreed to ask whether they would come in June and if the areas are suitable, litter pick along the A259, Rectory Lane and Salthouse Close.

The Environment Agency has still not been in touch with Mrs Coleman. The Clerk will contact them again

The lay by along the A259 has still not been cleared of rubbish. The Clerk will contact SDC again.

**6. PUBLIC INTERVAL**

There were no Members of the Public present.

**7. CHAIRMAN'S REPORT**

Mr Hill did not have anything to report.

**8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

**Correspondence**

SDC Planning Lists, Agendas and Minutes of Committee Meetings

Clerk and Councils Direct

InterRoute

Rt Hon Michael Howard MP

SDC re Selection of Town/Parish Council Representatives on the Standards Committee

SDC LDF Core Strategy Issues and Alternative Options

KCC re Subsidised Local Bus Services

Enjoy England

KCC Annual Environment and Regeneration Quality Service Awards

Brighton and Hove City Council – East Sussex and Brighton & Hove Waste and Minerals

Development Framework

SDC Affordable Housing – Draft Supplementary Planning Document

KHS KCC Draft Permit Scheme – Extension to consultation and weekly update

Kent Highway Services – Understanding Speed Management in Kent

NatWest

Town and Parish Standard

AwCRK

Local Councils Update

Michael Howard MP

RSS

**Account Balance**

The Current Account Balance stands at £1425.83 and the Reserve Account Balance at £11918.45 War Bonds show in the accounts at £218.37.

**NOTE:** £7000 – Grant for Cemetery Wall

£86 – Net Cost of Specification

£5690 – Net cost of repairing Cemetery Wall

**£1224 – Left from KCC Grant earmarked for Youth Shelter ( included in Balance)**

**£1750 – Left from Budget. After discussion it was unanimously agreed to earmark this for the Youth Shelter as well**

**£2000 – Earmarked from funds 2007-2008**

**£1000 - Grant from AwCRK – showing in Current Account Balance**

**Accounts to be paid**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	Salary and Expenses	509.44	4.48	513.92
BVHMC	Hall Rent - Parish Council Hall Rent - Youth Club	36.00 72.00		108.00

Proposed Mrs Coleman      Seconded Mrs Akers

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Insurance**

Nothing to report.

**Risk Assessment/Risk Inspection**

Mr Hill will complete for next month.

**Casual Vacancy**

We have received a letter from SDC authorising us to co-opt to fill the Casual Vacancy. A notice has been put on the notice board and in the Marsh Harrier.

**9. VILLAGE HALL FIELD**

Deferred until we have a full Council present.

**10. CEMETERY****Proposed Price Increases**

It was unanimously agreed to accept the revised charges as prepared by Mrs Hews and Mr Hill. The increased charges will be implemented from 1 April 2008. Copy of price list attached.

**11. PLANNING**

Please see attached list.

**Planning Committee**

The Clerk advised councillors that they should form a Planning Sub Committee and meet in a public place to discuss any planning applications that have to be returned to SDC prior to the next Parish Council meeting. It was unanimously agreed to set up a Planning Sub Committee. Until the Casual Vacancy is filled, the committee will consist of Mr Hill, Mrs Akers and Mrs Coleman. The Clerk will prepare the terms of reference.

**12. VILLAGE RESPONSIBILITIES****Matters Arising from the Round Robin not previously covered**

Mrs Akers reported that she had not seen the Round Robin. It was agreed that from now on, councillors should only keep it for 3-4 days and if they do not have time to read it they must pass it on, in order that it can be returned to Mr Hill in time for the next meeting.

**Youth Shelter**

The plans have been received and supported by the Parish Council.

**Village Hall**

Mrs Akers reported that the Village Hall Committee have decided to dispense with the services of the cleaning company.

The Committee has organised a Quiz Night. They still need some new members to help with social events.

**Speed Limit on the A259**

We have received another letter from Interroute regarding our concerns about speeding on the A259. We have to wait until the review of all speed limits on the A259 is carried out in the financial year 2009/10 and any works recommended will be implemented in the financial year 2010/11. They are writing to npower regarding our concerns about the extra traffic being generated by the installation of the wind farm and asking them to speak to all the drivers who work for them and who are delivering to the site, asking them to take particular care when driving through Brookland.

**Use of Hall by Cyclists**

Nothing to report.

This item will be removed from future agendas.

**Village Clean Up Day**

This has been arranged for Sunday 30 March at 10.30. The Clerk contacted SDC and made the necessary arrangements. She will phone the insurance company to check that the volunteers are insured.

**Annual Parish Meeting**

This will be held on Monday 19 May prior to the Annual Parish Council Meeting.

**13. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

The Clerk was asked to contact SDC and inform them that local residents are putting bags of household rubbish in the litter bin opposite the church.

There being no other business the meeting closed at 8.10 pm.

Signed ..... Dated .....  
C Hill Chairman

# **BROOKLAND PARISH COUNCIL**

## **PLANNING APPLICATION RECORD 2008**

### **FOR MEETING 17.03.08**

Y08/0196/SH St Augustines Church, High Street, Brookland, Kent  
Erection of replacement roof covering  
**Parish Council: Support**

Y08/0231/SH Mr and Mrs Burgoyne, Walnut Tree Cottage, Rye Road, Brookland, Kent  
Erection of a detached dwelling being details pursuant to outline planning  
Permission Y05/0634/SH, (details relating to siting, design, external  
appearance and landscaping)  
**Parish Council: Support**

Y08/0279/SH Brookland Parish Council re Land adjoining Sun Villa, Salters Lane, Brookland,  
Kent  
Change of use of land and erection of youth play area, equipment and fencing  
**Parish Council: Support**

Y08/0309/SH Mr Hyman, 2 Nursery Cottage, Boarmans Lane, Brookland, Kent  
Erection of a rear conservatory  
**Parish Council: Support**