

BROOKLAND PARISH COUNCIL

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MINUTES 63

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 16 June 2008 at 7.15 pm

PRESENT: Mr, C Hill (Chair), Mrs M Akers, Mrs K Coleman, Mr D Rhys-Jones
and Mr M Smith

PARISH CLERK: Mrs J Batt

MEMBERS OF THE PUBLIC: There was one Member of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 62 of the last meeting were accepted and it was unanimously agreed that Mr Highwood should sign them.

Proposed Mrs Coleman Seconded Mr Rhys-Jones

4. **MATTERS ARISING**

The clerk reported that she had spoken to SDC Planning Dept regarding the application for The Manor House, that was sent to Newchurch Parish Council. The application was sent to Newchurch in error and the Planning Department confirmed that it should have been sent to us and that it is definitely in our parish according to their maps.

With regard to the fact that the owner of Thrift Farm is holding Boot Fairs on a Saturday, when his planning permission only gave permission for Sundays and Bank Holidays, the Clerk contacted the Planning Department at SDC, who said they would write to him, one of the members of staff who lives in the area said she would keep a check on the situation for a few weeks, but she also asked the Parish Council to keep a diary.

The Clerk reported that she had received a letter from the Environment Agency regarding the ditch at the back of the High Street. They asked her to write to the Romney Marshes Area Internal Drainage Board which she has done.

5. **PUBLIC INTERVAL**

The Meeting was opened to the Members of the Public for questions and comments from to 7.20 – 7.25 pm.

6. **CHAIRMAN'S REPORT**

Please see attached.

7. **CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Correspondence

SDC Agendas Minutes

SDC Planning Lists

Environment Agency – Folkestone to Cliff End Flood and Erosion Strategy

Environment Agency re Brookland High Street

KALC Parish News etc

KCC re East Kent Public Rights of Way – Minor Re-organisation and Change of Address

St Peters Greatstone Neighbourhood Watch

KPA

SEERA

BTCV

AwCRK

South East Water Resources Update

SDC re Shepway Community Chest

SDC Forward Plan of Key Decisions

HAGS Play Equipment

Account Balance

The Current Account Balance stands at £14083.38 and the Reserve Account Balance at £12004.41 War Bonds show in the accounts at £218.37.

NOTE: £7000 – Grant for Cemetery Wall

£86 – Net Cost of Specification

£5690 – Net cost of repairing Cemetery Wall

£1224 – Left from KCC Grant earmarked for Youth Shelter (included in Balance)

£1750 – Left from Budget. After discussion it was unanimously agreed to earmark this for the Youth Shelter as well

£2000 – Earmarked from funds 2007-2008

£10000 – Awards For All

It was agreed to transfer £10000 from the Current Account to the Reserve Account.

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses	545.35	2.59	547.94
M Coleman	Grass Cutting Cemetery Village Hall Field	195.00 105.00	52.53	352.53

Proposed Mrs Coleman Seconded Mrs Akers

Resolution

Councillors unanimously agreed to pay the above accounts.

Insurance

A group of local people have asked whether they can mow the grass and erect some 5-a-side goal posts on the field. The Clerk to check with the insurance company.

Risk Assessment/Risk Inspection

Mr Smith took the Risk Assessment to complete before the next meeting.

8. VILLAGE HALL FIELD

Nothing to report.

9. CEMETERY

Nothing to report.

10. PLANNING

No applications received this month.

Concern was expressed that the mobile home at Sunnyside has now got a pitched tile roof. The Clerk will contact the Planning Department.

11. VILLAGE RESPONSIBILITIES**Matters Arising from the Round Robin**

Mr Smith has applied for a grant application pack from AwCRK.

Youth Shelter

A grant of £10,000 has been received from Awards for All.

Village Hall

Mrs Akers read the Treasurers Report to Councillors present. Copy attached to file copy of minutes.

12. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

The Clerk was asked to contact SDC regarding the fact that the grass in the Churchyard is not being cut as often as it used to be and there are no flowers in front of the Church this year.

There being no other business the meeting closed at 9.05 pm.

Signed Dated
Chairman