

BROOKLAND PARISH COUNCIL

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MINUTES 69

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 16 February 2009 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs C Coleman and Mr M Smith

PARISH CLERK: Mrs J Batt

MEMBERS OF THE PUBLIC: There was one Member of the Public present, for part of the meeting

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs M Akers (illness).

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 68 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman Seconded Mr Smith

4. **PROPOSED PARISH COUNCIL WEBSITE**

It was agreed to defer this item until the next meeting.

5. **MATTERS ARISING**

The Clerk reported that she has still not heard from Mrs Hogben regarding cutting the grass at the Youth Area.

Mrs Coleman reported that a representative from SDC had visited her regarding the ditch at the back of the High Street. He contacted the Environment Agency and they are going to send someone to meet with her.

6. **PUBLIC INTERVAL**

The meeting was opened to Members of the Public from 7.23-7.45 for questions and comments.

7. CHAIRMAN'S REPORT

Mr Hill reported the following:-

He fitted 2 handles to the notice board as requested during the month.

He has contacted SDC regarding the dog fouling in the High Street and they are going to put up some notices.

He had contacted SDC regarding the sign for the School and the sharp bend.

8. WAR MEMORIAL

We have received a letter from Kent and Sussex Memorials, confirming that the cost of cleaning and renovation work to the War Memorial plaques will be £375.

Mr K Abrey has confirmed in writing that he consents to the correction of the mis-spelt name of his family member from Abery to Abrey.

Resolution: Councillors unanimously agreed that the Clerk should contact Kent and Sussex Memorials and instruct them to proceed with the work.

9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

SDC Minutes and Agendas

East Kent Sustainable Strategy – Public Consultation

Timberline

AwCRK

KCC – Grounds Maintenance

KALC Parish News etc

Kent and Sussex Memorials

SDC re Shepway Play Mobile Activity Programme (MAP)

SDC re Litter Bins

The Kent County Playing Fields Association

KALC Parish News etc

Kathy Bugden AwCRK

East Kent Coastal NHS

Finance

The Current Account Balance stands at £23800.46.86 and the Reserve Account Balance at £22302.80 War Bonds show in the accounts at £218.37. Of this £35610.57 is earmarked for the youth area.

£1224 – Left from KCC Grant earmarked for Youth Shelter (included in Balance)

£1750 – Left from Budget. After discussion it was unanimously agreed to earmark this for the Youth Shelter as well

£2000 – Earmarked from funds 2007-2008

£10000 – AFA Grant for Cemetery Wall

£5000 – SDC

£6100 – KCC

£2000 – Crown Agents

£1000 – AwCRK

£6536.57 – B Team

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
J E Vesey	Half cost of Annual Clock Maintenance	60.00		60.00

Proposed Mrs Coleman Seconded Mr Hill

Resolution

Councillors unanimously agreed to pay the above accounts.

Clerks Salary

The Clerk reported that an interim pay award has been agreed.

Resolution: It was unanimously agreed to increase the Clerk's Salary to SPC 19 £9.134 per hour backdated to 1 April 2008.

Insurance

The cemetery wall was damaged during the month and Mr Smith has obtained 2 quotes for repair as requested. He will contact the Allianz Cornhill tomorrow.

Casual Vacancy

Nothing to report.

Grass Cutting Tenders

The Clerk informed councillors that a late tender was received from KCC Landscape Services

Risk Assessment/Risk Inspection

Mr Smith will ensure that the Risk Assessment, Fixed Asset Register and Insurance details are all correct in time for the next meeting.

Tree Inspection

The Clerk reported that she has invited tenders from 3 companies for the work to the trees. This will be included on the next agenda.

10. VILLAGE HALL FIELD

Nothing to report.

11. YOUTH AREA

The installation of the new equipment is nearly complete and Mr Knight and Mr Hill have arranged to meet with a representative of Monster Play Systems to make sure that all is in order. Mr Smith will add the items to the Insurance Policy.

Mr Hill thanked Mr Knight for all his hard work in organising this project.

- 12. **CEMETERY**
Cemetery Administration
 Nothing to report.

- 13. **PLANNING**
 Please see attached list.

- 14. **VILLAGE RESPONSIBILITIES**
Matters Arising from the Round Robin
 There were no Matters Arising.

Village Hall
 The kitchen is still drying out, following the burst pipe.

Street Signs
 Mr Hill reported that he would contact SDC as there were still a couple of signs missing.

Litter Bins
 The Clerk reported that she had been contacted by a representative of SDC. It was agreed that she should put him in touch with Mrs Akers regarding the bins required.

- 15. **FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**
 Mrs Coleman reported that there is still a lot of litter along the A259 and that the High Street is very dirty. The Clerk will contact SDC.

Mrs Coleman asked whether it would be possible to have warning triangles installed on the A259 to warn motorists of horses crossing. The Clerk will contact Highways.

There being no other business the meeting closed at 8.40 pm.

Signed Dated
 Chairman

BROOKLAND PARISH COUNCIL

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19 January 2009 – 16 February 2009

Planning Applications Received

Full Planning Permission requested – Delegated to Officers unless otherwise stated:-

Decided at Planning Committee Meeting held on 23 January 2009

Y08/1274/SH Mr F Menzies, Old Dean court, Harvey Road, Brookland, Romney Marsh
Erection of a single storey side extension
Parish Council: Support