

# BROOKLAND PARISH COUNCIL

Page 270

## MINUTES 70

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 16 March 2009 at 7.15 pm

**PRESENT:** Mr, C Hill (Chair), Mrs M Akers, Mrs C Coleman  
and Mr M Smith, PCSO Connolly

**PARISH CLERK:** Mrs J Batt

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 69 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman      Seconded Mrs Akers

4. **PROPOSED PARISH COUNCIL WEBSITE**

Deferred to next meeting.

5. **MATTERS ARISING**

Mrs Coleman reported that an officer from Health and Safety had been to look at the ditch at the rear of the High Street, so hopefully some progress will now be made.

6. **PUBLIC INTERVAL**

There were no Members of the Public present.

7. **CHAIRMAN'S REPORT**

Nothing to Report.

8. **REVIEW OF PARISH PLAN**

Deferred to next meeting.

## 9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

### Correspondence

SDC Agendas and Minutes  
 SDC Planning Lists  
 KCC Kent Health Watch  
 KCC Love Food Hate Waste  
 NHS  
 EDF  
 Clerk and Councils Direct  
 Town and Parish Standard  
 Environment Agency  
 Mrs Snelling  
 Mrs Snelling  
 Mr K Knight  
 Cinque Port Town of New Romney  
 KALC Parish News etc  
 KCC re Commons Act  
 Monster Play Systems Ltd  
 Ashford and Shepway Try Angle Awards

### Clerks Salary

The Clerk reported that an interim pay award has been agreed.

**Resolution: It was unanimously agreed to increase the Clerk's Salary to SPC 19 £9.161 per hour backdated to 1 April 2008.**

### Finance

The Current Account Balance stands at £871.14 and the Reserve Account Balance at £6302.80 War Bonds show in the accounts at £218.37.

**NOTE:** £7000 – Grant for Cemetery Wall  
           £86 – Net Cost of Specification  
           £5690 – Net cost of repairing Cemetery Wall  
**£1224 – Left from KCC Grant earmarked for Youth Shelter ( included in Balance)**  
**£1750 – Left from Budget. After discussion it was unanimously agreed to earmark this for the Youth Shelter as well**  
**£2000 – Earmarked from funds 2007-2008**  
**£10000 – AFA Grant for**  
           **£2000 – Crown Agents**  
           **£6100 – KCC**  
           **£5000 – SDC**  
**£6536.57 – B TEAM**  
**£1000.00 – AwCRK**

**Accounts to be paid**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Monster Play Systems	Equipment for Youth Area	24322.88	3648.43	<b>27971.31</b>
	Excavation and Tarmac	13224.38	1983.66	<b>15208.04</b>
BVHMC	Village Hall Rent	56.00		
	Parish Council B Team	133.00		<b>189.00</b>
Mrs J Batt	Salary and Expenses	496.46	4.51	<b>500.97</b>

Proposed Mrs Coleman      Seconded Mrs Akers

**Resolution**

**Councillors unanimously agreed to pay the above accounts.**

**Insurance**

It was agreed not to proceed with the repairs to the wall at the present time.

Councillors agreed to add the Youth Shelter, Radio Kit, Goal Unit, Perimeter Fencing and Tarmac to the insurance policy with immediate effect.

**Casual Vacancy**

Nothing to report.

**Risk Assessment/Risk Inspection**

Mr Smith handed the Clerk the completed Risk Assessment.

**Tree Tenders**

Three tenders were received from:-

Keith Tate

N J Apps

Elham Valley Arbor

**Resolution:**

**It was unanimously agreed to accept the tender from Elham Valley Arbor, but not to have replacement trees planted at this moment in time.**

**10. VILLAGE HALL FIELD**

Mr Smith is to look into the cost of purchasing a white liner for the Football Team.

**11. YOUTH AREA**

Plans are underway for the Opening Ceremony on 18 April.

Mrs Hogben has confirmed that SDC will cut the grass in the Youth Area.

The Clerk will ring ROSPA re a Post Installation Inspection.

The Parish Council agreed to purchase refreshments up to the value of £30.

- 12. **CEMETERY**  
**Cemetery Administration**  
 Nothing to report.

- 13. **PLANNING**  
 Please see attached list.

- 14. **VILLAGE RESPONSIBILITIES**  
**Matters Arising from the Round Robin**  
 There were no matters arising.

**Village Hall**  
 New flooring has been laid in the entrance floor.

The kitchen should be finished by the end of this week.

**Litter Bins**  
 Mrs Akers reported that Shepway District Council will not install any extra bins in the Village. Mrs Hogben has agreed to install one in the Children’s Play Area and the Youth Area.

- 15. **FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**  
 The lay-by has still not been cleared of rubbish.

The Village Clean Up has been fixed for April.

There being no other business the meeting closed at 9.15 pm.

Signed ..... Dated .....  
 Chairman

**17 February 2009 – 16 March 2009**

**Planning Applications Received**

**Full Planning Permission requested – Delegated to Officers unless otherwise stated:-**

Y09/0192/SH Mr R Pollock, Misleham, Old House Lane, Brookland, Romney Marsh, Kent  
Erection of 2 single storey side extensions

**Parish Council: Support**

Y09/0192/SH Mr R Pollock, Misleham, Old House Lane, Brookland, Romney Marsh, Kent  
Listed Building Consent for the erection of 2 single storey side extensions  
with internal and external alterations

**Parish Council: Support**