

BROOKLAND PARISH COUNCIL

DRAFT MINUTES – To be confirmed at next meeting

Page 294

MINUTES 75

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 19 October 2009 at 7.15 pm

PRESENT: Mr, C Hill (Chair), Mrs K Coleman and R Hyman
PCSO Connolly

PARISH CLERK: Mrs J Batt

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 75 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman Seconded Mr Hyman

4. **PARISH COUNCIL WEBSITE**

The Clerk reported that she had contacted KCC and asked them to add us to their Parishes Website.

5. **MATTERS FOR REPORT FROM PREVIOUS MEETING**

The ditch has still not been cleared but Mrs Coleman is hopeful that it will soon be done.

6. **PUBLIC INTERVAL**

There were no Members of the Public present.

7. **CHAIRMAN'S REPORT**

The Chairman had nothing to report.

8. **CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Correspondence

SDC Agendas, Minutes and Planning Lists

Kompan

SDC Local Democracy Week – Youth Forum Practitioners Conference

Monster Play Systems
 White Cliffs Countryside Project Countryside Events
 Kent Downs and Marshes Leader
 KALC Agenda for AGM
 SDC re Bus Shelter
 SDC re new planning legislation
 SDC re Precept
 SDC Forward Plan of Key Decisions

Email Correspondence

Deferred to next meeting.

Finance

The Current Account stands at £12535.79, the Reserve Account at £3310.98 and the War Bonds show as £218.37.

Received this month:-

SDC Precept £4900.00.

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mr C Stanley	Webmaster Services	77.00		77.00

Resolution: Councillors unanimously agreed to pay the above accounts.

The Clerk asked whether she should send the same grass cutting tender out as last year and Councillors agreed that she should.

Request for a Bus Shelter at Rosemary Corner

Councillors discussed this request from a local resident, which was forwarded to us by Shepway District Council.

The request was agreed to in principal, but will need further discussion.

The Clerk will ask for some brochures from companies that make bus shelters and Mrs Coleman will approach a local firm for a ball park figure for a wooden shelter.

If it is agreed to erect a shelter it will have to be included in next year's budget.

Risk Assessment/Risk Inspection

Mr Hill and Mr Hyman will complete this and send it to the Clerk in time for the Auditors visit on 19 November.

The Clerk informed Councillors that she had been advised by the Insurance Company that a company called Digley Associates would undertake a comprehensive play area inspection for £45.00. We recently paid Playsafety £63.00.

Resolution:- Councillors unanimously agreed to cancel the contract with Playsafety and ask Digley Associates to undertake the play area inspection next year at a cost of £45.

Additional Notice Board

Mr Hill reported that a local resident has offered to make a notice board. He will talk to him again and once he has confirmed that he will definitely make the notice board we will apply for permission to erect it.

Insurance

Nothing to report.

9. YOUTH AREA

i. Heads of Term for Proposed Lease

Nothing to report

ii. Proposed extension of Tarmac area

Mr Hill is waiting to hear from SDC.

iii. Rules of Use

Mr Hyman has prepared a set of rules and they were added to the round robin for other Councillors to look at and comment on.

10. CEMETERY

Cemetery Administration

Following the recent meeting at the Cemetery, the Clerk explained that drawing up a plan and a register on the computer was taking a very long time. She has 30 hours per year to work on the cemetery but has over the course of the last year spent in excess of 30 hours on the cemetery. She asked for 3 days overtime to work on the cemetery and get the records up to date.

Resolution: Councillors agreed to pay the Clerk for 3 days in order that she can completely update the Cemetery Records.

Proposed Mr Hyman Seconded Mrs Coleman Unanimous

Request to Purchase a Burial Plot

We have received a request from a local resident wishing to purchase 2 burial plots for herself and her father. As neither of them lives in Brookland, but in a neighbouring village it was agreed that Mr Hill will check the cemetery rules and we will hold an Extraordinary General Meeting as soon as possible.

11. PLANNING

Please see attached list.

**12. VILLAGE RESPONSIBILITIES
Matters Arising from the Round Robin**

There were no matters arising.

Village Hall

The next meeting is due to be held on 23 November and Mr Hill will attend.

Memorial Trees in Village Hall Grounds

Mr Hill contacted Elham Valley Arbor and asked for a list of trees suitable to plant in place of the Poplar Trees. He has not yet received the list.

18. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 9.10 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

21 SEPTEMBER 2009 – 19 OCTOBER 2009

Full Planning Permission requested – Delegated to Officers unless otherwise stated:-

Y09/0851/SH Mrs Tribly Spall, re land opposite Boarmans Farm, Boarmans Lane, Brookland, Kent
Erection of a 2-storey detached building for use as a holiday let
Parish Council: Object as the building is outside the area designated for residential development