

BROOKLAND PARISH COUNCIL

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[DRAFT Minutes – to be confirmed at next meeting]

MINUTES 78

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 18 January 2010 at 7.15 pm

PRESENT: Mr, C Hill (Chair), Mrs K Coleman and R Hyman

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from County Councillor Richardson.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 77 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman Seconded Mr Hyman

4. PARISH COUNCIL WEBSITE

Nothing to report.

5. MATTERS FOR REPORT FROM PREVIOUS MEETING

There were no Matters for Report.

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

The Chairman had nothing to report.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

SDC Minutes, Agendas and Planning Lists

G Burley & Sons

SDC Guidance on Gifts and Hospitality

SDC re Payment of Council Bills

SDC re Town and Parish Quadrennial Review of Members Remunerations

East Sussex and Brighton & Hove Waste Minerals Development Framework Waste and

Minerals Core Strategy: Consultation on Preferred Strategy

Jacobs

Audit Commission

KCC Consultation Draft: Community Infrastructure Provision Service Strategies in Kent 2009

Explore Kent

English Rural

SDC re Proposed Extension to Lydd Airport

Counselling Directory

Playsafety

KALC Agenda for 21 January 2010

KCC Annual Performance Report

Clerk and Councils Direct

Notts Sport

SDC Dungeness – Draft Nuclear National Policy Statement

B Team

Clerks Salary

Resolution: Councillors unanimously agreed to increase the Clerk's Salary to SPC Point 20 £9.591 per hour

Parish Council £9.591 x 4 x 52 = £1994.93

Burial Board 30 hours x £9.591 = £287.73

TOTAL £2282.66

Finance

The Current Account stands at £11800.99, the Reserve Account at £3311.82 and the War Bonds show as £218.37.

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses	581.42	4.30	585.72
Clive Stanley	Webmaster Services	82.50		82.50
Mrs J Batt	Postage Stamps	24.84		24.84

Resolution: Councillors unanimously agreed to pay the above accounts.
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Confirmation of Budget and Setting of Precept for 2010 – 2011

Please see budget as attached.

Resolution: It was unanimously agreed to set the precept for 2010/2011 at £9900.00.

Insurance

Nothing to report.

Request for a Bus Shelter at Rosemary Corner

Mr Hill reported that he had sent an application to KCC for a grant from the Member Highway Fund to help towards the cost of a bus shelter.

Mr Hill will contact Stagecoach to see whether they would be prepared to alter the route to enable the bus shelter to be put on the opposite side of the road from the Church.

Grass Cutting Tenders

Two tenders have been received from:-

KCC and Mr M Coleman.

Resolution: Councillors unanimously agreed to accept the tender from Mr Coleman.

Grass to be cut as follows:-

Brookland Cemetery and the Land at the rear of the Village Hall – twice a month

Football Pitch – this should be cut when the Land at the rear of the Village Hall is cut and we would also like it to be cut on the alternate weeks

Verge along the Village Hall Fence, East View and Verge towards North End of Straight Lane – Every other month.

Archiving of Parish Council Minutes

The Clerk reported that she had contacted the Centre for Kentish Studies who told her that they are unable to take any minutes in for at least 2 years. Councillors are satisfied that the minutes will be safe in the filing cabinet for the foreseeable future.

Risk Assessment/Risk Inspection

Mr Hill and Mr Hyman will review the Risk Assessment and complete a Risk Inspection in time for the March meeting.

Additional Notice Board

Nothing to report.

Date of Next Meeting

Due to family commitments, the Clerk will be unable to attend the March meeting.

9. YOUTH AREA

i. Heads of Term for Proposed Lease

Nothing to report

ii. Proposed extension of Tarmac area

Mr Hill is waiting to hear from SDC.

iii. Rules of Use

Mr Hyman reported that the Rules for Use have been put up in the Youth Area.

10. CEMETERY

Cemetery Administration

Nothing to report.

11. PLANNING

No Planning Applications have been received.

12. COMMUNITY SAFETY

Nothing to report.

13. DISTRICT COUNCILLORS REPORT

Councillor Clifton-Holt was not at the meeting.

14. COUNTY COUNCILLORS REPORT

Councillor Richardson was not at the meeting

15. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising.

Village Hall

Mr Hill will continue to attend the Village Hall meetings.

Memorial Trees in Village Hall Grounds

We have had 8 requests from people wishing to purchase a Memorial Tree.

A local nursery owner has offered to supply suitable trees.

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

We need to make a concerted effort to co-opt 2 more councillors.

There being no other business the meeting closed at 9.10 pm.

Signed Dated

Chairman