

# BROOKLAND PARISH COUNCIL

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## MINUTES 79

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 15 February 2010 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs K Coleman and R Hyman  
Following co-option Mr N Knight

**PARISH CLERK:** Mrs J Batt

**DISTRICT COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. DECLARATIONS OF INTEREST**

Mr Hyman declared an interest in Planning Application Y10/0047/SH as he is a neighbour of the applicant.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. CO-OPTION OF PARISH COUNCILLOR**

Mr Hill proposed Mr Neil Knight for the vacant seat, seconded by Mrs Coleman.  
Unanimous

Mr Knight completed his Declaration of Acceptance of Office and took a Register of Member Interest Form to complete and return to SDC, with a copy to the Clerk.

**4. ACCEPTANCE OF MINUTES**

Minutes 78 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman      Seconded Mr Hyman

**5. PARISH COUNCIL WEBSITE**

It was agreed that Mr Hill would produce an article for the Marsh Harrier listing Parish Council contact details, availability of the minutes and promoting the new Parish Council Website.

**6. MATTERS FOR REPORT FROM PREVIOUS MEETING**

There were no Matters for Report.

**7. PUBLIC INTERVAL**

There were no Members of the Public present.

**8. CHAIRMAN'S REPORT**

The Chairman had nothing to report.

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

Kent Wildlife Trust

NSPCC

Marshalls

Applause

Mr K Funnell

Lydd Town Council

KALC Parish News etc

Lynne Beaumont

**Email Correspondence**

A259 Resurfacing Work – East Guldeford

Mr Hyman agreed to take responsibility for ensuring that important emails are brought to the attention of Parish Councillors.

**Request for funding from B Team**

At the last meeting Mr Hill presented a letter from the B Team asking whether the Parish Council would agree to purchase equipment to the value of £579.98 for the Muzzical Youth Project, which they are running this year.

Following the completion of the Youth Area, the Parish Council should have repaid the B Team £536.57 which they lent to the Parish Council to cover VAT.

The B Team provided the refreshments for the Opening Ceremony and submitted an invoice for £63.

During the month Councillors verbally agreed to refund the loan and pay the invoice for refreshments. The Clerk therefore drew a cheque for £600 which Councillors signed and forwarded to Mrs Allon.

The Clerk reminded Councillors that there is still £173.15 in the accounts which we can use to purchase an item for the B Team. Mr Hill will discuss this with the B Team.

**Finance**

The Current Account stands at £10507.93, the Reserve Account at £3311.82

War Bonds show as £218.37.

**Account paid during month**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
The B Team	Refund of loan and refreshments	600.00		600.00

Following completion of the Budget and submission of the Precept request, Councillors unanimously agreed/confirmed the following:-

**Resolution: The following monies have been earmarked as listed:-**

Youth Area Expenses £1974  
 Bus Shelter 2000  
 Noticeboard 2000  
 £5974

**Insurance**

Nothing to report.

**Request for a Bus Shelter at Rosemary Corner**

Mr Hill is waiting to hear from the Engineer from the Highways Department regarding a meeting.

**Risk Assessment/Risk Inspection**

Mr Hill and Mr Hyman will review the Risk Assessment and complete a Risk Inspection in time for the March meeting.

**Additional Notice Board**

Nothing to report. The Clerk will send for some brochures.

**10. YOUTH AREA**i. Heads of Term for Proposed Lease

Nothing to report

ii. Proposed extension of Tarmac area

Nothing to report

iii. Rules of Use

Mr Hyman reported that the Rules for Use have been put up in the Youth Area

**11. CEMETERY****Cemetery Administration**

Nothing to report.

**12. PLANNING**

Please see attached list.

13. **COMMUNITY SAFETY**

Mr Hill reported that PCSO Connolly is bringing a representative of SDC to the village to discuss the problems we are having with lorries churning up the verges.

14. **DISTRICT COUNCILLORS REPORT**

Councillor Clifton-Holt was not at the meeting.

15. **COUNTY COUNCILLORS REPORT**

Councillor Richardson was not at the meeting

16. **VILLAGE RESPONSIBILITIES**

**Matters Arising from the Round Robin**

There were no matters arising.

**Village Hall**

Mr Hill has asked the Committee for a copy of the Village Hall Agreement, to enable us to confirm who is responsible for looking after the hall and grounds.

Quotes are being sought for work that needs doing.

**Memorial Trees in Village Hall Grounds**

We cannot progress this until the weather improves.

17. **FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

There being no other business the meeting closed at 8.40 pm.

Signed ..... Dated .....

Chairman

# BROOKLAND PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2010

#### DECISIONS TAKEN AT MEETING HELD 15 FEBRUARY 2010

Y10/0047/SH Mrs V Cubbon, Land adjoining Framlea, Rye Road, Brookland,  
Romney Marsh, Kent TN29 9QZ

Erection of four detached two-storey dwellings

**Parish Council: OBJECT 3:1 abstention**

**Councillors do not object to the development of the site  
in principal, but would prefer two houses on the site rather  
than 4**

Y10/0061/SH Mr R Pollock, Misleham, Old House Lane, Brookland, Romney Marsh TN29 9RN

Erection of Garden Room to replace existing Conservatory, installation of dormer  
windows and three roof lights in connection with loft conversion, erection of 3-  
bay garage/store and erection of new boundary treatment

**Parish Council: Support (unanimous)**

Y10/0062/SH Mr R Pollock, Misleham, Old House Lane, Brookland, Romney Marsh TN29 9RN

Listed Building Consent for the erection of a Garden Room to replace existing  
Conservatory, installation of dormers to side (northeast) elevation, erection of new  
and alterations to existing boundary treatments, installation of roof lights and other  
internal and external alterations

**Parish Council: Support (unanimous)**

#### **The following application has been Approved with Conditions**

Y09/1120/SH Mr J Burgoyne, Walnut Tree Cottage, Rye Road. Brookland,  
Romney Marsh, Kent TN29 9RB

Erection of a single storey side extension

