

# BROOKLAND PARISH COUNCIL

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## MINUTES 83

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 21 June 2010 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs K Coleman, R Hyman and Mr N Knight  
PCSO Connolly

**PARISH CLERK:** Mrs J Batt

**DISTRICT COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

Minutes 82 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman      Seconded Mrs Coleman

**4. PARISH COUNCIL WEBSITE**

Mr Hyman will email the contacts for Brookland Clubs and Societies and invite them to submit an article for the website.

**Action: Mr Hyman**

**5. MATTERS FOR REPORT FROM PREVIOUS MEETING**

There were no matters arising.

**6. PUBLIC INTERVAL**

There were no Members of the Public present.

**7. CHAIRMAN'S REPORT**

The Chairman had nothing to report.

**8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

SDC Minutes and Agendas

KALC Parish News etc

KCC Environment, Highways and Waste Directorate: Statement of Community

Involvement: Draft for Consultation

SDC – Toilet Improvement Study

The Green Gang

Health Road Show – 22 June 2010

Cinque Port Town of New Romney re Proposed Marsh Forum

SDC Forward Plan of Key Decisions

Mr Hill will contact Mrs Tully about the proposed Marsh Forum.

**Action: Mr Hill**

We were contacted by EDF Energy, (formally Seeboard Plc), who wish to install a substation on the land surrounding the Village Hall. The Clerk was asked to inform EDF that the members of the Council would not give permission for the substation to be sited on Parish Council land.

**Action: Clerk**

Mr Hill reported that he had completed the Toilet Improvement Study.

**Email Correspondence**

Nothing to report.

**Finance****Bank Reconciliation – Statement 184 - 1 June 2010****Balance per Cash Book**

Opening Balance	12935.22
Add Receipts	<u>5328.82</u>
	18264.04
Less Payments	<u>1702.25</u>
	<b>16561.79</b>

**Balance at Bank**

Current Account	13813.23
Less u/c cheques	<u>782.04</u>
	13031.19
Reserve Account	3312.23
War Bonds	<u>218.37</u>
	<b>16561.79</b>

**Accounts to be paid**

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses	671.23	3.98	<b>675.21</b>
M Coleman	Grass Cutting	200.00	35.00	<b>235.00</b>

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Earmarked Monies**

The following earmarked monies, totals including amounts budgeted for 2010/2011, are included in the balance shown above:-

	<b>1 April 2010</b>	+/- this month	Balance
Youth Area Expenses	2174.00		
Bus Shelter	2000.00		
Noticeboard	2000.00		
B Team	173.15		
B Team Rent	500.00		
Youth Area Rent	200.00	(May) 00.00	NIL
Cemetery Wall	1200.00		
	<b>8247.15</b>		

**Adoption of Externally Audited Accounts**

The accounts have not yet been received back from District Audit.

**Insurance**

Mr Knight took the Insurance documents to check and compare with the Fixed Asset Register.

**Action: Mr Knight**

**Request for a Bus Shelter at Rosemary Corner**

Mr Hill received a letter from SDC informing him that they do not have any objection to the Parish Council installing a bus shelter. The Clerk will contact the Planning Department and ask for an application form.

**Action: Clerk**

**Risk Assessment/Risk Inspection**

Nothing to report.

**Additional Notice Board**

Mr Hill has not sent the licence application to KCC yet.

**Action: Mr Hill**

**9. YOUTH AREA****i. Heads of Term for Proposed Lease**

The Clerk sent the cheque as agreed for the rent of the Youth Area. It has not been cleared to date.

Digley Associates completed the Annual Inspection and we are waiting for the Report.

- 10. **CEMETERY**  
**Cemetery Administration**  
Nothing to report.

- 11. **PLANNING**  
Please see attached list.

- 12. **COMMUNITY SAFETY**  
PCSO Connolly will contact a resident regarding parking concerns.

Local residents have been experiencing problems with inconsiderate parking at the school in the morning and afternoon. In the first instance a letter will be sent to all parents. If the situation does not improve and there are found to be persistent offenders then the Police will visit be asked to visit the village and issue parking tickets.

Concern was expressed at the speed of the buses through the village. PCSO Connolly will discuss this with Stagecoach.

- 13. **DISTRICT COUNCILLORS REPORT**  
Councillor Clifton-Holt was not at the meeting.

- 14. **COUNTY COUNCILLORS REPORT**  
Councillor Richardson was not at the meeting

- 15. **VILLAGE RESPONSIBILITIES**  
**Matters Arising from the Round Robin**  
There were no matters arising.

**Village Hall – Quotations for Fence around perimeter**

The Clerk invited 3 quotations. Unfortunately none of those received completely complied with the instructions given. It was agreed to invite tenders again.

**Action: Clerk**

- 16. **FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**  
PCSO Connolly asked Councillors whether he could advertise the new police radio station on the notice board. Councillors agreed and the details will also be put on the website.

Mr Hill expressed concern at the amount of fly posting taking place. PCSO Connolly explained that posters must be within 50ft of the gateway into the event.

There being no other business the meeting closed at 9.00 pm.

Signed ..... Dated .....  
Chairman

# BROOKLAND PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2010

#### DECISIONS TAKEN AT MEETING HELD 21 JUNE 2010

Y10/0430/SH Mr C Apps, Boxted Lodge Farm, Boarmans Lane, Brookland,  
Romney Marsh Kent TN29 9QU

Extension of Time Limit of Planning Permission Y07/0633/SH for the erection of  
a two storey office building following demolition of existing barn.store

**Parish Council: OBJECT 3:1 abstention on the following grounds:-**

**The proposed development is within the Conservation Area**

**Poor access and egress**

**Concerns over water supply**

**Concerns over sewerage disposal**

Y10/0519/SH Mr C Apps, Boxted Lodge Farm, Boarmans Lane, Brookland,  
Romney Marsh Kent TN29 9QU

Listed Building Consent for the erection of a single storey rear and side  
Extension

**Parish Council: Support**