

BROOKLAND PARISH COUNCIL

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[DRAFT – To be Accepted at next Meeting]

MINUTES 85

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 20 September 2010 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman, R Hyman and Mr N Knight

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 84 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Knight Seconded Mrs Hyman

4. PARISH COUNCIL WEBSITE

Mr Hill will send the Clerk contact details for the keyholder for the Church.

He gave her a copy of a leaflet to send to Mr Stanley for inclusion on the website.

5. MATTERS FOR REPORT FROM PREVIOUS MEETING

There were no Matters for Report.

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

The Chairman reported that some of the local tradesmen had had their vehicles broken into recently.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

SDC Minutes and Agendas
 SDC Forward Plan of Key Decisions
 SDC Public Convenience Survey
 BTCV Tree and Pond Warden Schemes
 Adams Fencing
 KALC re Finance Conference 25 September
 KCC EIS Customer Survey
 Simon Collinge
 KALC Parish News etc
 NatWest
 No Need for Nuclear
 SDC re Documentation to Parish and Town Councils
 Discover Dover, Folkestone & Romney Marsh
 Clerk and Councils Direct
 KCC re Salters Lane Bridge Reconstruction
 Maxplay
 Cinque Port Town of New Romney
 KHS Speed Limit Review
 SDC re Licensing Policy
 Shepway Community Safety Partnership
 S & C Slatter Ltd
 Natural England
 The Bulletin

Email Correspondence

It was agreed that the Clerk should send a letter of support to the KALC regarding the motion proposing a change of speed limit on rural roads to be put to the AGM.

The Clerk was asked to contact Ann Norton and ask for Brookland to be put forward to trial bagged salt in the winter.

Mr Hyman will take a copy of the email regarding sewerage to Mr Hill.

Finance**Bank Reconciliation – Statement 184 - 1 June 2010**

Balance per Cash Book		Balance at Bank	
Opening Balance	12935.22	Current Account	14198.97
Add Receipts	<u>7460.35</u>	Less u/c cheques	<u>842.50</u>
	20395.57		13356.47
Less Payments	<u>3708.09</u>	Reserve Account	3312.64
	16687.48	War Bonds	<u>218.37</u>
			16687.48

Accounts to be paid

The following cheques were drawn during the Summer Recess:-

SDC	Planning Fee for Bus Shelter	85.00		85.00
M Coleman & Son	Grass Cutting	500.00	87.50	587.50

For payment tonight

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses			
Mr C Hill	Expenses – Bus Shelter	32.87		32.87
TOTAL				

Resolution: Councillors unanimously agreed to pay the above accounts.

Earmarked Monies

The following earmarked monies, totals including amounts budgeted for 2010/2011, are included in the balance shown above:-

	Balance	+/- this month	Balance
Youth Area Expenses	2174.00		2174.00
Bus Shelter	1829.00	+171.00 - 85.00 -32.87	1882.13
Noticeboard	2000.00	-2000.00	
Village Hall Fence		+2000.00	2000.00
B Team	173.15		173.15
B Team Rent	500.00		500.00
Youth Area Rent	NIL		NIL
Cemetery Wall	1200.00	+482.00 +1244.00 +10.00	2936.00
	7876.15	+ 1789.13	9662.28

Resolution: As we do not expect to purchase the additional notice board during this financial year, Councillors unanimously agreed to transfer from the money earmarked for the project to pay for the Village Hall fence.

Casual Vacancy

Nothing to report.

Insurance

Nothing to report.

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Request for a Bus Shelter at Rosemary Corner

We are still waiting to hear from KHS as to whether we can apply for planning permission. Mr Hill is dealing with the application and has all the necessary paperwork.

Risk Assessment/Risk Inspection

Mrs Coleman and Mr Knight presented the completed Risk Assessment. No immediate action is considered necessary.

Additional Notice Board

Nothing to report.

November Meeting

The Clerk reported that she will be unable to attend the November meeting due to a family commitment. It was agreed to move the meeting to Monday 29 November.

9. YOUTH AREA

We have not received any acknowledgement from the Crown Estates with regard to the cheque we sent in May. The Clerk will contact them.

Mr Hill took the Annual Inspection report which was received from Digley Associates during the Summer recess to look at.

10. CEMETERY

Cemetery Administration

Two additional grave spaces were purchased during August and a funeral took place.

It was agreed that Mr Hill would meet Mr Hyman and Mr Knight at the Cemetery to show them which area has been put aside for Brookland residents and which for people who live outside the village.

11. PLANNING

Please see attached list.

12. COMMUNITY SAFETY

PCSO Connolly was unable to attend the meeting. Councillors reported that there has been an increased police presence in the village recently.

13. DISTRICT COUNCILLORS REPORT

Councillor Clifton was not at the meeting.

14. COUNTY COUNCILLORS REPORT

Councillor Richardson was not at the meeting.

15. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising.

Village Hall – Quotations for Fence around Perimeter

We did not receive any replies to our letter sent out on 22 June, but have received a quotation from Simon Collinge. He included a method statement and copy of his Public Liability Insurance which Mr Hill looked at and was satisfied with. Following discussion Councillors agreed the following:-

Resolution: Councillors unanimously agreed to accept the quote to install a perimeter around the village Hall Fence from Simon Collinge.

Items to be reported to the County Lengthsmen

The badgers continue to cause problems around the village. The newest hole is on Hook Wall on the way to the Woolpack.

There is a lot of rubbish on the corner or Boarman’s Lane.

The Clerk was asked to contact Ann Norton and request a parish visit.

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 9.15 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL
PLANNING APPLICATION RECORD

2010

FOR MEETING 20 SEPTEMBER 2010

Y10/0728/SH Mr P Vant, Rushmead, Rye Road, Brookland, Romney Marsh, Kent TN29 9TA
Erection of a single storey rear extension, together with an increase in roof height
and other external alterations to provide additional accommodation at first level
(Resubmission of Y09/0973)
Parish Council: Support (unanimous)

Y10/0048/SH Land adjoining Framlea, Rye Road, Brookland, Kent
Erection of four detached two storey dwellings
AMENDED PLANS NO COMMENTS NECESSARY UNLESS PC WISHES TO
ADDRESS THE CHANGES
Councillors took the plans and will comment if necessary