

BROOKLAND PARISH COUNCIL

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****DRAFT MINUTES – To be accepted at next meeting ****

MINUTES 87

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 29 November 2010 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman, Mr Hyman and Mr N Knight

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There was one Members of the Public present for part of the meeting.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 86 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman Seconded Mr Knight

4. **PARISH COUNCIL WEBSITE**

Mr Hill gave Mr Pegge's telephone number to the Clerk for inclusion on the website.

5. **MATTERS FOR REPORT FROM PREVIOUS MEETING**

There were no Matters for Report.

6. **PUBLIC INTERVAL**

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

The work on replacing the bridge in Salters Lane has been completed and the Lane is now Open for use. I have spoken to the Supervisor responsible for clearing the debris resulting from this project and assured him that we want the grass verges reinstated and the pot holes made by the construction traffic filled in and levelled.

As you will have seen the Village Hall fence has been replaced with Chestnut post and rail fencing and I believe this to be a great improvement.

Parish Councillors had a meeting on Tuesday 2 November with Community Liaison Officer, Ann Norton, and James Bowen of Kent Highway Services. The roads and pavements of West Place were raised again as a cause for concern among other matters, but so far none of the issues raised have been addressed.

Cars, vans and lorries are being parked on the grass area opposite East View which the Parish Council pay to have mown. Cars also use this area to turn around rather than go to the turning area provided. As KCC Highways will not accept responsibility for maintaining this area I feel it might be worth while approaching them to ask if we as a Council could have responsibility for maintenance transferred to us. We could replace the fence and make it the attractive visual amenity that it can be.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS Budget and Setting of Precept for 2011-2012

Councillors prepared the budget, please see attached and agreed to set the precept for 2011-2012 at £9900.

Correspondence

RWE npower renewables
KCC Bold Steps for Kent: Medium Term Plan 2014/2015 – Consultation Draft
White Cliffs Countryside Project
KCC Proposed Changes to Planning Application Validation Process
RSS
Kompan
English rural Housing Association
SDC re Precept
Clerk and Councils Direct
AwCRK Oast to Coast
KCC Annual Performance Report 2009/2010
Rwe npower renewables

Email Correspondence

Nothing to report.

Finance**Bank Reconciliation – Statement 189 1 November 2010 and 82 1 October 2010****Balance per Cash Book**

Opening Balance	12935.22
Add Receipts	<u>12410.77</u>
	25345.93
Less Payments	<u>4745.70</u>
	20600.29

Balance at Bank

Current Account	17437.11
Less u/c cheques	<u>368.25</u>
	17068.86
Reserve Account	3313.06
War Bonds	<u>218.37</u>
	20600.29

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses	419.05		419.05
M Coleman & Son	Grass Cutting	242.00		242.00
S Collinge	Village Hall Fence	1042.50		1042.50
Mrs J Batt	Postage	16.08		16.08
SLCC	Annual Subscription	27.00		27.00
M Coleman & Son	Grass Cutting	200.00		200.00

Resolution: Councillors unanimously agreed to pay the above accounts.

Earmarked Monies

The following earmarked monies, totals including amounts budgeted for 2010/2011, are included in the balance shown above:-

	Balance Oct	+/- November	Balance Nov
Youth Area Expenses	2129.00		2129.00
Bus Shelter	1882.13	+957.50	2839.63
Noticeboard	NIL		NIL
Village Hall Fence	2000.00	1042.50 957.50	NIL
B Team	173.15		173.15
B Team Rent	500.00		500.00
Youth Area Rent	NIL		NIL
Wall Memorial – Added Nov	300.00		300.00
Cemetery Wall Councillors agreed to rename Cemetery Maintenance	2936.00		2936.00
TOTAL	9920.28	1042.50	8877.78

Resolution: Councillors unanimously agreed to transfer the balance of £957.50 earmarked for the Village Hall Fence to the money earmarked for the bus shelter.

Insurance

Nothing to report.

Request for a Bus Shelter at Rosemary Corner

We are hoping to hear from SDC as to whether we have planning permission to erect a bus shelter soon after 1 December.

Risk Assessment/Risk Inspection

Nothing to report.

9. YOUTH AREA

The Clerk has been unsuccessful in getting a response from The Crown Estates as to whether or not they have received the cheque.

10. CEMETERY

Cemetery Administration

Some of the trees in the Cemetery need cutting back. Mr Hill will liaise with the Clerk regarding this.

11. PLANNING

See attached list.

12. COMMUNITY SAFETY

PCSO Connolly was unable to attend the meeting.

13. DISTRICT COUNCILLORS REPORT

Councillor Clifton was not at the meeting.

14. COUNTY COUNCILLORS REPORT

No one from KCC was in attendance.

15. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising.

Village Hall

The members of the Village Hall Committee are not going to proceed with work to the hall at the present time as they do not want to jeopardise their application for grant funding.

Items to be reported to the County Lengthsman

The Clerk was asked to write to Nick Chard regarding the fact that Brack Lane has been blocked by a bund erected by KHS and Grove Lane, regarding the tarmac which KHS contractors dumped in the ditch.

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 9.00 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2010

DECISIONS TAKEN DURING NOVEMBER

Y10/0752/SH Brookland Parish Council, Land adjacent St Augustines Church, High Street,
Brookland, Kent
Siting of Bus Shelter
Parish Council: Support

Y10/1006/SH Mr M Cocklin, The Filberts, Straight Lane, Brookland, Romney Marsh, Kent
25 – 30% Crown Reduction of an Oak Tree and felling of two Beech Trees, all
situated within a Conservation Area
Parish Council: Support